

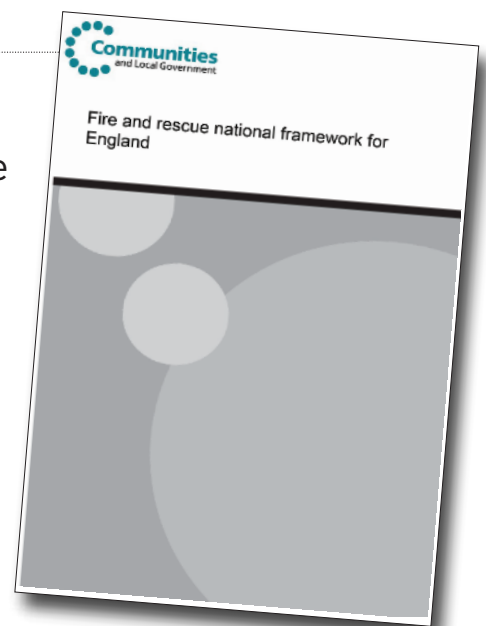


Hertfordshire Fire and Rescue Authority

Statement of Assurance 2015 -2016

Foreword

The revised *Fire and Rescue National Framework Document* (known hereafter as the *Framework*) was published in July 2012. The *Framework* sets out the requirement for all English fire and rescue authorities (FRA's) to provide an annual assurance statement on financial, governance and operational matters and to demonstrate how they have had due regard to the expectations set out in their Integrated Risk Management Plan (IRMP).





Richard Thake



Roy Wilsher

I certify that this Statement of Assurance gives a true and fair view of the financial, governance and operational arrangements that Hertfordshire Fire and Rescue Authority had in place for the period 1 April 2015 to 31 March 2016. I am satisfied that, in all significant respects, Hertfordshire Fire and Rescue Authority ensured that its business was conducted in accordance with the law and proper standards, and that public money was properly accounted for and used economically, efficiently and effectively.

On behalf of the Fire and Rescue Authority I propose over the coming year to take steps to address the matters identified under "Future Improvements".

This statement was approved by the Audit Committee on *to be confirmed* 2016.

Signed:

Executive Member for Community Protection
On behalf of Hertfordshire Fire and Rescue Authority

Chief Fire Officer

Scope of responsibility

Hertfordshire Fire and Rescue Service (HFRS), is the statutory fire and rescue service for the county of Hertfordshire, and is part of Hertfordshire County Council (HCC) which is also the Fire and Rescue Authority (FRA).

The purpose of this Statement of Assurance is to provide information in an accessible way so as to enable individuals, communities, government, local authorities and other partners and to make a valid, informed assessment of Hertfordshire Fire and Rescue Authority's (HFRA) performance for the year 2015/16. The Statement also demonstrates how HFRA has had due regard to the expectations set out in its IRMP and the requirements placed upon FRA's by Government in the *Framework*.



Background

The *Fire and Rescue Services Act 2004* ("the *Act*") is the core legislation for fire and rescue services in England and Wales and details the statutory responsibilities of FRA's. Under the *Act* FRA's have a statutory duty to provide a fire and rescue service (FRS) that is equipped to extinguish fires, protect life and property from fires, rescue people from road traffic collisions and respond to other emergencies. Adequate provision must be made to receive and respond to calls for assistance, to ensure

staff are properly trained and equipped and to gather information to facilitate delivery of an effective service. The *Act* also includes a statutory duty for FRA's to provide communities with fire safety education and advice with the aim of reducing deaths and injuries from fire.

Under the *Act* the Secretary of State produced a *Framework* that set out the Government's priorities and objectives for FRAs.

Introduction

HFRS provides a 24 hour emergency response service for fires, road traffic collisions and other emergency incidents. It also delivers a range of prevention and protection activities aimed at reducing fires and other incidents, including

enforcement of Fire Safety legislation in order to help keep the people and businesses of Hertfordshire safe. A detailed community profile of the county is provided in the *Hertfordshire Community Protection Directorate's Corporate Plan 2013 - 2018* entitled, "*Who we are and what we do for you*".



Financial

HFRS carries out its duties, as part of HCC, under *section 3 of the Local Government Act 1999*, in respect of ensuring that public money is properly accounted for and used economically, efficiently and effectively. HFRS adheres to HCC financial procedures including; budget setting, budget monitoring, and the production of final accounts, which form part of the Council's 'Integrated Planning Process' (IPP).

The Chief Finance Officer is responsible for the preparation of the Council's annual Statement of Accounts, which is used to present the Council's financial performance in accordance with proper practices as set out in the Chartered Institute for Public Finance and Accountancy (CIPFA) *Code of Practice on Local Authority Accounting in the United Kingdom 2015/16*, which in turn is underpinned by International Financial Reporting Standards. The final accounts are then submitted for approval to the Audit Committee.

The annual Statement of Accounts is also subject to robust examination by external auditors who provide an independent assessment and report as to whether or not HCC's Statement of Accounts present a true and fair view and that they have appropriate accounting systems in place. This report also includes a review of and comment on arrangements for securing economy, efficiency and effectiveness in the use of resources.

The financial statements of HCC for the year ended 31st March 2016 have been audited externally in line with guidance in the *Audit Commission Act 1998*. The external audit process concluded that the accounts

presented provide a true and fair view of the financial position of HCC as at 31st March 2016 and provide a true record of expenditure and income for the financial year 2015/16. In accordance with *Regulation 11 of the Accounts and Audit (England) Regulations 2011* the Statement of Accounts for 2015/16 together with the external auditor's report have been published and can be found on HCC's internet site hertfordshire.gov.uk.

A review of the internal control environment in accordance with CIPFA guidance is carried out by an annual internal HCC audit and informs the Annual HCC Governance Statement.

The Head of HCC's Internal Audit Department publishes an annual report and opinion on the internal control environment. This report is prepared in accordance with the *Public Sector Internal Audit Standards (PSIAS)* as adopted by CIPFA who are the Relevant Internal Audit Standard Setters (RIASS) in respect of Local Government across the UK. It provides an independent opinion on the adequacy and effectiveness of the Council's system of internal control to inform the Annual Governance Statement. The opinion of the Head of Internal Audit in respect of 2015/16 is one of substantial assurance in respect of both financial and non-financial systems, giving significant confidence in the effectiveness of internal control arrangements of the Council. This report also consolidates assurance opinions and actions taken by management to address issues raised during internal audit reviews undertaken throughout 2015/16, and is informed by the comments of external auditors and inspectors.

A review of internal audit compliance with the PSIAS has been undertaken and no

significant areas of non-compliance have been noted.

CIPFA publishes a Value for Money (VfM) Toolkit which is available to all councils across England as a way of getting up-to-date information on their council's performance, and how it compares to other authorities. The latest available CIPFA fire and rescue statistics for 2014/15 show HFRS to be one of the lowest cost English FRs in the country with a budgeted expenditure of £32.73 per head of the population. This places HFRS eighth lowest in terms of cost per head of population nationally out of the 43 English FRAs, second lowest in its defined Family Group¹ and fourth lowest out of the 14 County Council FRA's.

Governance

HCC (the Fire Authority) is responsible for ensuring that its business is conducted in accordance with the law and proper standards, that public money is safeguarded and properly accounted for, and is used economically, efficiently and effectively. As a component part of HCC, the HFRA has a duty under the *Local Government Act 1999* to make arrangements to secure continuous improvement in the way its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

HCC's Statement of Corporate Governance sets out its commitment to good governance and describes the Council's governance framework and processes. Governance principles adopted by HCC are consistent with those set out in the CIPFA/Society of

Local Authority Chief Executives document: "*Delivering Good Governance in Local Government*". Hertfordshire's Statement of Corporate Governance is available on, hertfordshire.gov.uk.

The governance statement provides details as to the measures taken by HCC to ensure appropriate business practice, high standards of conduct and sound governance and sets out the actions HCC have undertaken to review the effectiveness of its governance framework, including the system of internal control.

Operational

HFRA has carried out its functions in accordance with the defined statutory and policy framework in which it is required to operate. The key documents setting this out are:

- *the Fire and Rescue Services Act 2004*
- *the Health and Safety Act at Work etc Act 1974*
- *the Civil Contingencies Act 2004*
- *the Regulatory Reform (Fire Safety) Order 2005*
- *the Fire and Rescue Services (Emergencies) (England) Order 2007*
- *the Localism Act 2011*
- *the Fire and Rescue National Framework for England*

HFRS has an IRMP in place which details locally agreed attendance standards to property fires, road traffic collisions (RTCs) and incidents involving hazardous materials. These attendance standards are agreed and

¹A nationally prescribed group of Fire and Rescue Services which cover similar geographic and demographic areas

set by HFRA, following due consultation with all relevant stakeholders. The IRMP can be viewed on hertfordshire.gov.uk.

The *Hertfordshire Community Protection Directorate's Corporate Plan 2013 – 2018* entitled, “*Who we are and what we do for you*” sets out HFRS’s strategic aims and objectives. These cover every part of HFRS’s operational and support functions, and direct attention to the key areas which will enable the Service to achieve it’s vision and contribute to the priorities identified by HCC.

HFRS uses various data sources including Mosaic and Exeter Health data which the Service is now able to utilise as a result of an information sharing agreement developed in 2015 by CFA and NHS England. This has enabled HFRS to securely access GP Registration data (including year of birth, gender and address) to identify the 65’s and over. This combined with local intelligence and fire activity data as well as partner referrals enables HFRS to produce a detailed, effective community risk profile which is used to target resources and activities. This is in accordance with the duty under the *Fire and Rescue Services Act 2004* to make arrangements to obtain necessary information for the purposes of: extinguishing fire, protecting lives and property from fires; rescuing and protecting people from harm from road traffic accidents; or for dealing with any other emergency function other than fires and road traffic accidents.

The HFRS Chief Fire Officer (CFO) is also the Director of the Community Protection Directorate (CPD) which brings together HFRS, Resilience, Trading Standards (TS)

and the County Community Safety Unit (CCSU). Within this structure HFRS Fire Protection, Fire Prevention, TS, and CCSU professionals work together as part of the Joint Protective Services (JPS) team, to pool their knowledge, expertise, intelligence and resources.

The JPS team has worked closely with colleagues in HCC, partners, the voluntary sector, and other agencies to deliver a cohesive and comprehensive approach to community safety, protection and regulation. This approach delivers cost effective joined up services that achieve better outcomes for Hertfordshire residents and businesses.

Planning

The HFRS IRMP and Corporate Plan set out the strategies, aims and objectives for the Service. The detail on how these are delivered is included in the supporting annual Service Plans, which can be viewed on hertfordshire.gov.uk.

HFRS will begin a comprehensive review in 2016/17 of its IRMP to ensure that attendance standards, crewing arrangements, the location of fire station and allocations of resources reflect changes to risk profiles and the built environment. The review is designed to ensure that HFRSs structure and associated service delivery and support arrangements meet existing and future operational needs whilst also ensuring the provision of an effective, efficient, and economic service.

The outcomes of the IRMP review, including stakeholder feedback, will be used to develop a revised corporate plan that

articulates the activities and services that HFRS and the wider CPD are committed to deliver in order to address the needs and priorities of Hertfordshire's communities.

Performance

HFRS uses Key Performance Indicators (KPIs) and targets which enable the HFRA and members of the public to measure the quality and effectiveness of the services it provides and to measure progress against delivery of the Corporate Plan and IRMP.

HFRS undertakes benchmarking activity against other FRs and it uses this information to help drive improvement activity and the continued targeting of resources towards those at highest risk across Hertfordshire's communities. Benchmark results continue to demonstrate that HFRS performs well across a range of performance indicators in relation to Family Group and other county council FRAs. HFRS publishes detailed quarterly progress reports along with an annual performance report to both drive improvement and to ensure transparency of its performance. Detailed information in respect of HFRS's performance can be found in the *Community Protection Annual Performance Report 2015-16*.

Prevention and Protection

Whilst driving down the risk from fire remains a core activity for the Service, HFRS and the wider CPD recognises that prevention activities form an increasingly significant part of the work undertaken by all staff. The Joint Protective Services (JPS) team produces an annual community safety calendar containing many of the initiatives, themes and activities for the year. This calendar gives clear direction for staff on topical themes linking in with national and local media campaigns. HFRS continued to utilise risk mapping and data analysis to target resources towards those statistically at greater risk. From education and home visits through to multi-agency solutions.

HFRS continued to run and participate in a broad range of targeted initiatives designed to prevent fires, reduce anti-social behaviour and improve life chances. These included the continued development and expansion of its delivery of the Prince's Trust programme with a further eight programmes successfully completed during 2015, the Duke of Edinburgh Awards Scheme and Box Clever as well as road safety initiatives including Driving Home for Christmas and Learn2Live which is specifically

Crucial Crew



Crucial Crew is a multi agency community safety scheme which is delivered to 6500 Year 6 pupils (ages 11-12) each year. The scheme which has been running in Hertfordshire since 1999 was revamped in 2015/16 by HFRS.

The revamped package has been well received by both pupils and teachers due to its more immersive and interactive style. The team's on-going development work makes it more accessible to special needs groups and pupils with English as a second language.

Hazard House

HFRSs campaign to protect older residents from domestic fires gained positive media coverage by urging members of the public to help keep older people safe from fire, to lookout for fire risks in the home and check that their smoke detectors are working.

Home risk assessors conducted interviews with the media, including the BBC, at a mocked up 'Hazard House' in Royston which was set up to contain all the tell-tale signs that could lead to a domestic fire.

The campaign encourages elderly relatives to...

- Extinguish flames and cigarettes properly
- Never leave cooking unattended
- Keep a safe distance from open/portable fires and use fire guards
- Have a bedtime routine including turning off and unplugging appliances and closing doors
- Make an escape plan including keeping exits clear



targeted at young drivers who are statistically one of the most at risk groups when it comes to road traffic collisions (RTCs).

HFRS also continued to deliver its 'Crash Bang' initiative in partnership with the Targeted Youth Support Team (TYST) which aims to help change behaviours and attitudes in young people convicted of a car related crime and to prevent re-offending. To date the results are excellent with 177 convicted offenders put through the scheme with only two re-offending.

The Resilience team was fully involved and active in the groups supporting the Hertfordshire Local Resilience Forum (LRF). This support encompassed the development of civil resilience capacity and capability through the formation of emergency response plans, procedures and policies for both geographical and prevailing risks within the county.

In November the team supported the Environment Agency's national flood action campaign which was designed to raise

awareness of flooding and the ways in which homes and businesses can be protected.

The Service continues to devote considerable effort to working with vulnerable adults, providing information that will help to keep them safe by recognising areas of risk and how to report concerns when necessary. The 'Think Safe' and 'OPALS' (Older Persons Activity Learning and Safety) programmes are two examples of this commitment.

HFRS was also proactive in working and engaging with communities through a wide range of activities and initiatives including Electrical Fire Safety Week, Saturday Surgeries, drugs awareness campaigns e.g. 'Legal Highs - why gamble with your life?' and Escape Month when HFRS enlisted the help of local media to highlight to residents the importance of having an escape plan.

In July, as part of the national Scams Awareness Month, HFRS and the wider Directorate worked with residents to highlight the need to be more vigilant to scams arriving by any means including the internet, the

phone and doorstep calling. This work included Trading Standards colleagues working with Royal Mail to deliver training to postal workers in order to identify households being targeted with scam mail.

Detailed information in respect of the protection and prevention activities and community engagement initiatives that HFRS carried out in 2015/16 can be viewed via the Community Protection area on hertfordshire.gov.uk.

Partnership working

HFRS continued to make a real difference to people's lives not only through delivery of its core organisational objectives, but also by the important contribution it makes, together with CPD colleagues, to the delivery of much wider community priorities, such as Health and Wellbeing, Protecting Vulnerable Adults (HFRS co-chairs the Adults Safeguarding Board), Safeguarding Children and Economic Wellbeing.

As a "responsible authority" within the context of the *Crime and Disorder Act 1998*, HFRS and

the wider CPD worked with other responsible authorities i.e. local authorities; the police; primary care trusts and the probation service to reduce reoffending, tackle crime and disorder including anti-social behaviour and other behaviour damaging to the local environment as well as the misuse of substances. These statutory partnerships, known as Community Safety Partnerships (CSP), are set up in each of the 10 districts and boroughs within Hertfordshire. This approach enabled HFRS and the CPD to deliver coordinated, effective outcomes for the most vulnerable and disadvantaged members of the community.

HFRS have a team of five trained Home Safety Technicians who, in addition to carrying out Home Fire Safety Visits (HFSV) also undertake security checks as part of the Hertfordshire Home Safety Service (HHSS) which is managed by JPS. The HHSS is a county wide service which provides advice, guidance and security solutions to victims of crime, those at risk from crime, and domestic abuse victims as well as solutions and equipment in respect of falls prevention to make their homes safer

Potentially dangerous phone chargers seized

A fire crew attended an incident relating to a potentially unsafe mobile phone charger, which was purchased from a shop for £1. Fortunately the consumer was present when the charger caught fire and was able to prevent the situation from becoming more serious.

The crew immediately referred the matter to Fire Protection within JPS, who in turn liaised with Trading Standards colleagues. It transpired that neither the packaging nor the charger itself bore any details of the manufacturer, which is required by the Electrical Equipment (Safety) Regulations 1994 and the General Product Safety Regulations 2005.

Trading Standards visited the business premises in question and seized the remaining 23 chargers that were in stock – all on the same day as the referral and thereby preventing a further 23 potential incidents.



Fire Cadets Scheme

The Fire Cadet Scheme is a long term youth engagement programme that works with young people aged 14-17 years old over a three year period. Young people take part in modular activities which are currently linked into a Level 2 BTEC award in Fire and Rescue Services in the Community.

Young people attend a fire station one evening a week to take part in a range of activities related to the Fire

and Rescue service with a developmental educational outcome and work alongside operational staff and CPD volunteers.

HFRS expanded Fire Cadets and now have 5 Fire Cadet Units established at fire stations across the county at:

**Watford
Royston
St Albans
Cheshunt
Stevenage**



...and now welcomes 70 + young people to these meetings every week!

and more secure.

HFRS continued to make a difference to the lives of young people, many from hard to reach backgrounds, as well as local communities, through the successful delivery of Prince's Trust Team programmes. These programmes deliver community projects in partnership with organisations such as Herts Regional College, North Herts College, The Prince's Trust, Hertfordshire Constabulary, B3 living, Arriva Buses, Uno Buses, Child UK, Welwyn and Hatfield Community Housing Trust and Job Centre Plus and internal departments within HFRS/HCC such as Local Fire Crews, Herts Training, Trading Standards, Money Advice Unit, Thriving Families, Hertfordshire Adult and Family Learning Service (HAFLS) and Youth Connexions.

In February the County Community Safety Unit (CCSU) published a draft Domestic Abuse Strategy for consultation, which aims to deliver a common approach to preventing domestic abuse and providing proper support for victims. The Strategy was developed in collaboration with the key agencies that deal with domestic abuse in the county, including

Hertfordshire County Council, district and borough councils, the police, local health services and charities.

Community Protection (CP) Volunteers continued to deliver a wide range of duties including regular arson and reassurance patrols, on horseback and on bicycles, firework and bonfire safety patrols, HFSVs and the Volunteer Incident Support scheme which provides a post incident clear up service to those in the community who are most in need.

The Resilience team worked with members of Sky Watch Civil Air Patrol (SWCAP) which is a national charity established to support qualified private pilots in offering their services and aircraft to assist their local communities. SWCAP's ability to cover vast amounts of ground means that they can provide valuable help to the emergency services by extending searches for missing people, particularly in rural areas. SWCAP's ability to deploy aerial photographic capabilities can also be used in a number of different situations, whether it's related to monitoring large-scale public events or monitoring the extent of flooding.

Cambridgeshire's SWCAP has now extended its area of operations to include Hertfordshire and can be deployed in response to specific support requests.

JPS continued to play a leading role in Hertfordshire's Better Business for All (BBfA) partnership which seeks to reduce the regulatory burdens on business and aims to support growth by building stronger relationships between businesses, local regulators and other interested parties.

The teams excellent work resulted in it being shortlisted in two categories at the BBfA Awards 2016.

National Resilience and Interoperability

HFRS continued to work with the Government, other FRAs and fire and rescue professionals in order to ensure continued national resilience. HFRS have signed up to the National Mutual Aid Protocol, this agreement establishes the terms under which an authority may expect to request assistance

from, or provide assistance to, another authority in the event of a serious national incident. Additionally, in *sections 13 and 16* of the *Fire Services Act 2004* there is a legal requirement for neighbouring FRAs to enter into formal reinforcement arrangements. HFRS has formal mutual aid arrangements in place with its neighbouring FRAs to provide mutual cross border support and assistance in the event of a fire or other emergency incident.

To ensure operational preparedness and to satisfy local and national assurance processes HFRS takes a leading role in the design, delivery and participation of local, regional and national exercises to test all stages of command within FRS operations. HFRS is a key member within the county's LRF, Hertfordshire Resilience, a multi-agency partnership consisting of the emergency services and all other organisations and agencies involved with emergency response in communities. A member of HFRS Senior Leadership Group chairs the executive group and the Resilience team provides a secretariat function. The LRF partnership develops civil

Incident Command team training



HFRS updated its Incident Command policies and commenced revised training in respect of its protocols based on the new National Operational guidance, embedding the new procedures in all courses including ICL 1 and ICS reassessments.

Following a review of the incident command training system Hydra which is used by a number of FRS, HFRS embarked on developing collaborative working arrangements to share best practice and look into the viability of introducing Hydra into Hertfordshire.

Candidates have taken part in a wide range of exercises and have proven that they will be assertive, effective, and safe incident commanders.

New road safety vehicles for Hertfordshire

The Hertfordshire Road Safety Partnership, made up of HFRS, other teams in the county council and Herts Police, unveiled its new crash car – a modified Ford Focus that acts as a simulator, using hydraulics, smoke and light systems to powerfully bring home the causes and effects of collisions on the roads.

The crash car is used to educate young drivers, who are at particular risk, about the dangers of speeding, drink driving, not wearing a seatbelt and driving while using a mobile phone.

HFRS also launched its new Rescue Support Unit (RSU) - a specialised fire engine that carries the latest equipment to help firefighters free drivers and passengers from crashed vehicles and provide trauma care at the scene.



resilience capacity and capability by preparing multi-agency, major incident response plans and organising training and exercises.

HFRS continued to work in collaboration with Norfolk, Lincolnshire and Humberside FRSS to implement appropriate support arrangements to facilitate the implementation of an integrated and resilient joint mobilising system.

The Service completed a review of all current procedures to include the Joint Emergency Services Interoperability Programme (JESIP) principles to promote joint ways of working.

Assets available for national deployment include High Volume Pump (HVP), Enhanced Logistic Support (ELS), and trained officers to deal with a Marauding Terrorist Firearms Attack (MTFA) and Water Rescue.

HFRS provide the Fire Service Strategic Lead for the Emergency Services Mobile Communications Programme (ESMCP). This is a major government led replacement project of the existing communication network used by all emergency services across the UK.

The HFRS CFO is the National lead on Operations for the Chief Fire Officers Association (CFOA) which saw him preside over discussions on major issues such as national operational guidance, national flood action plan, national resilience, new asbestos regulations and the Airwave radio replacement project.

The CFO also leads the National Strategic Advisory Team (NSAT) which provides strategic support and professional advice to government.

Review of effectiveness and commitment to continuous improvement

HFRS's internal Inspection and Audit process was used to audit and inspect operational stations and Fire Control in 2015/16. The process is designed to provide assurance that the required high standards in respect of operational competency, technical knowledge, risk critical recording and administration processes are being achieved/maintained. All stations that were visited and Fire Control were assessed as having passed the Inspection and Audit process.

The Rescue Support Unit (RSU) was replaced with a new vehicle which has proved invaluable at the attendance of road traffic collisions (RTCs) and technical rescues across the county.

For the second consecutive year Hertfordshire Resilience were awarded an RSPCA Bronze Community Animal Welfare Footprint (CAWF) Award in the 'contingency planning' category, in recognition of the excellent work completed by the Animal Welfare Task and Finish Group.

HFRS achieved significant reductions in gas consumption at all stations as part of the HCC Heating Controls project.

Seven of the 35 Primary Authority Partnerships (PAPs) which JPS has in place were extended to also include fire safety with officers in Fire Protection working alongside Trading Standards colleagues

The PAP scheme is designed to reduce the regulatory burden on businesses and to promote consistent, effective inspection and enforcement processes to Hertfordshire businesses.

Reducing CO2 emissions



Staff at Hemel Hempstead were at the forefront of the effort to reduce HFRS's impact on the environment by reducing CO2 emissions and they took part in an initial trial to reduce the CO2 emissions at their site by 25 per cent (heating and electricity) in line with the Government's Carbon Reduction commitment.

The system in place at Hemel Hempstead compared the use of electricity for each watch per month with the specific aim of encouraging competition and highlighting good practice. During an 8 month period ending in June 2015 Red Watch at Hemel Hempstead used the least electricity of all four watches, an outstanding achievement which has been recognised by Greenpeace UK who issued a certificate of commendation.

Framework Requirements

HFRA is satisfied that systems and measures it has in place with respect to financial, governance and operational matters are robust, fit for purpose and effective. In order to enable HFRA to incorporate all of the requirements contained within the revised Framework a new IRMP will be developed over the course of the next two years.

Future Improvements

HFRS will extend the use of the Gartan rota system which was introduced in 2015 to further improve Retained Duty System (RDS) management and availability.

HFRS will seek to ensure that its workforce is representative of the communities it serves and that services it delivers take account of diversity and are accessible to all.

HFRS will, as part of a national programme manage the local implementation of the Emergency Services Mobile Communications Project (ESMCP). This is a major replacement project of the existing communications network, Airwave, used by all emergency services across the UK.

HFRS will plan, develop and implement a programme of 'Live Fire' training in order to improve the safety and competencies of operational firefighters.

HFRS will commence a comprehensive review of its IRMP in 2016/17 to ensure that attendance standards, crewing arrangements, the location of fire stations and allocation of resources reflect changes

to risk profiles and the built environment.

The review will aim to ensure that HFRSs structure and associated service delivery and support arrangements meet existing and future operational needs whilst also ensuring the provision of an effective, efficient, and economic service.

HFRS will commission, develop and implement electronic document management and recording systems to support improved and more effective performance.

HFRS will ensure that it is prepared for the new statutory duty for the emergency services to collaborate which Government propose to introduce in 2017.

JPS will contribute to and publish a multi agency county Road Safety Strategy and ensure that the Police and Crime Commissioners (PCC) road safety fund is efficiently managed.

JPS will conduct a review of the CCSU and implement the outcomes in order to ensure greater use of intelligence/mapping in order to deliver reduced demand for Police, Fire and Adult Care Services (ACS).

Links to documents

Fire and Rescue National Framework Document (the Framework)

Integrated Risk Management Plan (IRMP)

The Fire and Rescue Services Act 2004

Hertfordshire Community Protection Directorate's Corporate Plan 2013 – 2018, "Who we are and what we do for you".

Section 3 of the Local Government Act 1999

Code of Practice on Local Authority Accounting in the United Kingdom

Audit Commission Act 1998

Regulation 11 of the Accounts and Audit (England) Regulations 2011

Public Sector Internal Audit Standards

Local Government Act 1999

Delivering Good Governance in Local Government

The Civil Contingencies Act 2004

The Regulatory Reform (Fire Safety) Order 2005

The Fire and Rescue Services (Emergencies) (England) Order 2007

The Localism Act 2011

The Health and Safety Act at Work etc Act 1974

Community Protection Annual Performance Report 2013-14

Crime and Disorder Act 1998

Glossary of terms

Abbreviation	Definition	Abbreviation	Definition
ACS	Adult Care Service	KPI	Key Performance Indicator
BBfA	Better Business for All	LRF	Local Resilience Forum
CAWF	Community Animal Welfare Footprint	MTFA	Marauding Terrorist Firearms Attack
CCSU	County Community Safety Unit	NSAT	National Strategic Advisory Team
CFO	Chief Fire Officer	OPALS	Older Persons Activity Learning and Safety
CFOA	Chief Fire Officers Association	PAP	Primary Authority Partnership
CIPFA	Chartered Institute of Public Finance and Accountancy	PCC	Police and Crime Commissioner
CP	Community Protection	PSIAS	Public Sector Internal Audit Standards
CPD	Community Protection Directorate	RDS	Retained Duty System
CSP	Community Safety Partnership	RIASS	Relevant Internal Audit Standard Setters
ELS	Enhanced Logistic Support	RSU	Rescue Support Unit
ESMCP	Emergency Services Mobile Communications Programme	RTC	Road Traffic Collision
FRA	Fire and Rescue Authority	SWCAP	Sky Watch Civil Air Patrol
FRS	Fire and Rescue Service	TS	Trading Standards
HAFLS	Hertfordshire Adult and Family Learning Service	TYST	Targeted Youth Support Team
HCC	Hertfordshire County Council	VfM	Value for Money
HFRA	Hertfordshire Fire and Rescue Authority		
HFRS	Hertfordshire Fire and Rescue Service		
HHSS	Hertfordshire Home Safety Service		
HFSV	Home Fire Safety Visit		
HVP	High Volume Pump		
IPP	Integrated Planning Process		
IRMP	Integrated Risk Management Plan		
JESIP	Joint Emergency Services Interoperability Programme		
JPS	Joint Protective Services		

